



Standard Core Leasing Education Program

6 days

Monday	Tuesday	Wednesday	Thursday	Friday
	8:30 - Continental Breakfast	8:30 - Continental Breakfast	8:30 - Continental Breakfast	
Week 1	9:00 – Industry Knowledge <i>2a Fundamentals of a Lease</i>	9:00 – Industry Knowledge <i>2b Leasing Market Segmentation</i>	9:00 - Operations Knowledge <i>3a Business Processes</i>	
	10:30 - Break	10:30 - Break	10:30 - Break	
	10:45 – Industry Knowledge <i>2a Fundamentals of a Lease</i>	10:45 - Industry Knowledge <i>2b Leasing Market Segmentation</i>	10:45 – Operations Knowledge <i>3a Business Processes</i>	
	12:15 – Lunch	12:15 – Lunch	12:15 – Lunch	
	1:15 – Industry Knowledge <i>2a Fundamentals of a Lease</i>	1:15 – Industry Knowledge <i>2c Leasing Industry Players</i>	1:15 – Operations Knowledge <i>3a Business Processes</i>	
	2 :45 - Break	2 :45 - Break	2 :45 - Break	
3:00 – arrive and set up	3:00 – Industry Knowledge <i>2a Fundamentals of a Lease</i> Questions	3:00 – Industry Knowledge <i>2c Leasing Industry Players</i> Questions	3:00 – Operations Knowledge <i>3a Business Processes</i> Questions	
4:30 – end of day	4:30– end of class	4:30– end of class	4:30– end of class	

Week 1



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6 days

Monday	Tuesday	Wednesday	Thursday	Friday
	8:30 - Continental Breakfast	8:30 - Continental Breakfast	8:30 - Continental Breakfast	
Week 2	9:00 - Accounting Knowledge <i>4a Basics of Accounting</i>	9:00 – 5A Taxation Knowledge : The Asset <i>5A-a Book Depreciation</i>	9:00 – 5B Taxation Knowledge : The Transaction <i>5B-a Sales Taxes</i>	
	10:30 - Break	10:30 - Break	10:30 - Break	
	10:45 – Accounting Knowledge <i>4a Lease Accounting</i>	10:45 - 5A Taxation Knowledge : The Asset <i>5A-a Book Depreciation</i>	10:45 – 5B Taxation Knowledge : The Transaction <i>5B-a Sales and Use Taxes</i>	
	12:15 – Lunch	12:15 – Lunch	12:15 – Lunch	
	1:15 – Accounting Knowledge <i>4b Book v Tax Considerations</i>	1:15 – 5A Taxation Knowledge : The Asset <i>5A-b Depreciation Methods</i>	1:15 – 5B Taxation Knowledge : The Transaction <i>5B-a Property Taxes</i>	
	2 :45 - Break	2 :45 - Break	2 :45 - Break	
3:00 – arrive and set up	3:00 – Accounting Knowledge <i>4b Book v Tax Considerations</i> Questions	3:00 – 5A Taxation Knowledge : The Asset <i>5A-b Depreciation Methods</i> Questions	3:00 – Discussion Questions	
4:30 – end of day	4:30– end of class	4:30– end of class	4:30– end of class	

Week 2